

Job Advert Copy – Lecturer (Digital Production)

Backstage Academy is uniquely positioned right at the heart of Production Park, Europe's leading Live Industry destination. We provide the best possible training for the live events sector, with fantastic industry links and state-of-the-art production facilities.

As a privately funded organisation, we bridge the gap between industry and education, working closely with leading professionals to respond quickly to current skills shortages and write training programmes in line with specific demands. We provide relevant, up-to-date training so that students get a real taste for what life is like in the backstage entertainment industry, with a focus on employability.

At Backstage Academy, you don't just **learn it. You **live** it.**

The Opportunity

Backstage Academy is currently embarking on the next phase in the institution's history, and we are seeking to increase the range of degree courses we offer in response to significant industry demand. We are now looking to build the team who will pioneer the development and delivery of these new courses.

The Role

The role has a primary commitment to teaching on the new degree courses and contributing to the development and delivery of the new course curriculum, under the direction of the senior academic team. She/he/they will also be expected to contribute to the development and teaching of other programmes and professional training courses in areas relevant to their specialism.

The successful candidate will have a specialism in one of the following areas:

1. Virtual Production (AR, VR or XR technologies)
2. Visual Effects Production (e.g., Live Motion Graphics, 3D modelling, games engines and digital visual content creation)
3. Interactive and immersive performance & technologies
4. Advanced Visual Media Workflows

The successful candidate will be a high-energy self-starter who loves a challenge in a fast-paced performance-driven organisation, with previous experience of teaching and excellent interpersonal & communication skills. Previous experience working in the Live Events sector and the Creative Industries is essential.

We ensure the success of our courses through constant meaningful collaboration with the wider creative industries, on Production Park - **#Where Live Industry Lives**

For more information on Backstage Academy - <https://www.backstage-academy.co.uk>

Closing Date for Applications – 09:00 01/09/21

Interviews will be arranged for early Sept

Benefits of joining the Backstage Academy team:

- 25 days holiday + Bank Holidays
- Pension
- Life Assurance
- Employee Lunches provided
- Voluntary Health Cash Plan
- Employee Assistance Programme (24/7 mental health & wellbeing support, financial advice & legal information, childcare support & family issues advice etc.)
- Free car parking
- Cycle to work scheme
- Staff development and training opportunities

Backstage Academy (Training) Ltd	Job Description
POST TITLE: Lecturer (Digital Production) (1 FTE)	REFERENCE: BSA2021 - 67
AREA OF WORK: Backstage Academy	DATE COMPILED: July 2021
SALARY RANGE: £33,000-£40,000 (Subject to Experience)	HOURS PER WEEK: 40 Hrs
Probation Period: 10 Months	STANDARD WORKING HOURS: 10:00-18:30 Monday – Friday (30min unpaid lunch break) (Occasional weekend and evening work will be required)
Notice Period: 3 Months	START DATE: Sept 2021
Holiday Entitlement: 25 days & Bank Holidays	END DATE (If applicable): N/A
FIXED TERM or PERMANENT CONTRACT: Permanent	
IMMEDIATE LINE MANAGER: Course/Cluster Leader (DP)	
DESIGNATION OF ANY STAFF LINE MANAGED BY THE POST HOLDER:	
<p>JOB PURPOSE: The post-holder will have a primary commitment to teaching on a new suite of Digital Production courses and contributing to the development of these areas of the curriculum, under the direction of the course/cluster leaders.</p> <p>However, she/he/they are also expected to contribute to the development and teaching of other programmes and professional training courses in the area of Digital Production.</p>	
<p>PRINCIPAL DUTIES AND RESPONSIBILITIES:</p> <p>The following duties are not shown in order of priority or frequency nor is the list exhaustive, but rather an indication of the type and level of duties expected of the post holder:</p> <p>Main Responsibilities</p> <p>Subject Specialism & Professional Expertise</p> <ul style="list-style-type: none"> • Develop a standing as a scholar and /or practitioner in your field that contributes to the profile and reputation of Backstage Academy • Work with Professional bodies or relevant industry contacts to develop student or educational opportunities for the course • Engage in subject professional and pedagogy research as required to support teaching activities 	

- Ensure that outcomes of scholarly activity are appropriately disseminated
- Engage in continuous professional development and scholarly activity in order to develop own professional skills, including teaching and learning skills
- Developing and maintaining links with industry and other partners as required.

Teaching, Learning and Assessment

- Design, delivery and teaching of classes, projects and other learning activities within the framework of the courses
- Supporting and guiding interdisciplinary collaboration between courses, including teaching on other courses as required
- Delivering classes in research practice and theory to students
- Provision of academic and personal tutorial guidance and support to students
- Delivery and coordination of teaching and learning in conjunction with the course leaders
- Responsibility for planning and supervision of students' work in projects and assignments
- Assessment and examination of students, co-ordination of tutors' marks where appropriate, and collaborative participation in formal and informal assessment meetings
- Membership of Course Committees and Data Reconciliation Boards as required
- Responsibility for administration (timetable, attendance records, assessment, etc.,) in support of teaching
- Work to the agreed budget and resources, including liaising with existing industry partners, and to recommend new partners where appropriate
- Timely responses to email queries from students & colleagues

Quality Assurance, review and programme development

- Contributing to the annual review and quality assurance processes of the courses and activities in the Academy
- Ensuring that the quality of teaching is of the highest standard and meets all external requirements (Teaching Excellence Framework (TEF), University of Bolton validation etc.)
- Engagement with the enhancement and development of Digital Production in relation to the aims of the institution and the course and in line with a range of professional practices
- Developing and maintaining strong professional links in the area of Digital Production
- Commitment to innovation and development in learning and teaching
- Incorporating all Backstage Academy policies and procedures into the delivery and practice of the course (e.g., implementation of Health and Safety procedures, Risk Assessment, etc.)
- Participate in the internal peer review process

Student Experience

- Work with colleagues across the Academy to ensure the highest possible standards of student experience in terms of:
 - Course promotion (provision of material, contribution to open days and other recruitment activities on and off-site)
 - Student progression
 - Student recruitment
 - Student induction
 - Learning support
 - Disability support (only in respect of signposting to students and staff how appropriate professional support can be accessed, ensuring learning materials/delivery are accessible.)
- Ensure that students are appropriately supported and provided with timely and constructive guidance for their academic development and pastoral care, fulfilling the policies and procedures of the University of Bolton and Backstage Academy.

Institutional activities

- Participation in Backstage Academy policy and management committees
- Implementation of equal opportunities in all aspects of the post
- Operation of internal procedures (e.g., implementation of Health and Safety procedures)

Research and personal development

- Maintenance of personal programme of professional development and research in relation to the subject area.
- Contribute to the development of knowledge through Backstage Academy research activities

Backstage Academy actively encourages staff development and training. You are expected to participate in training and development activities as necessary to meet job, institutional and personal development. Training and development is primarily focused as developing you in your present role.

SPECIAL REQUIREMENTS

The post-holder will be expected to work evenings and weekends when required, with time off in lieu.

All staff are expected to comply with Production Park Ltd.'s Health and Safety and Equal Opportunities policies in the performance of their duties.

N.B. The post-holder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the Job Description in specific terms.

Backstage Academy (Training) Ltd		Person Specification	
Post Title: Lecturer (Digital Production)		Reference: BSA2021 - 67	
Area of Work: Backstage Academy			
Attributes	Essential	Desirable	Assessed at Application(A) or Interview (I)
Knowledge			
Extensive professional experience of the Creative Industries	X		(A, I)
A specialism in one of the following areas: 1. Virtual Production (AR, VR or XR technologies) 2. Visual Effects Production (e.g., Live Motion Graphics, 3D modelling, games engines and digital visual content creation). 3. Interactive and immersive performance & technologies. 4. Advanced Visual Media Workflows	X		(A, I)
Familiarity with contemporary live event performance and production and their cultural, social and industry contexts	X		(A, I)
Familiarity with international and alternative developments in live event production		X	(A, I)
A research interest in live events, and related practices and/or technologies	X		(A, I)
Organisational and personal skills			
Excellent organisational and interpersonal skills	X		(I)
Commitment to development and change	X		(A, I)
A range of skills in teaching, presentation and the operational management of learning	X		(A, I)
Commitment to pastoral and academic support of students	X		(A, I)
Excellent communication skills	X		(A, I)
Ability to work collaboratively and flexibly in changing circumstances	X		(A, I)
Ability to network with others, including negotiating with a variety of partner individuals and organisations	X		(A, I)
Commitment to innovation and enterprise, including developing new revenue streams	X		(A, I)
Qualifications/Certifications			
A degree in a relevant discipline, or equivalent professional experience	X		(A)
Postgraduate qualification in a relevant discipline, or equivalent professional experience	X		(A)

Post Graduate Teaching qualification (PGCHE) or HEA fellowship (FHEA) or a willingness to undertake such a qualification within two years	X		(A)
Existing and up to date DBS or CRB assessment		X	(A)
Experience			
Experience of teaching in a relevant subject at post-compulsory or undergraduate level		X	(A, I)
Familiarity with developments in learning and teaching in vocational higher education		X	(A, I)
Recent experience of working the Live Events or Creative Industries.	X		(A)

This is a description of the role requirements as it is presently constituted. It is the Academy's practice to periodically review job descriptions to ensure that they accurately reflect the role requirements to be performed and if necessary, update to incorporate changes were appropriate. The review process will be conducted by the relevant manager in consultation with the role-holder.

Recruitment – Note to Applicants

The qualifications, experience and technical skills will be used in the decision-making process for recruitment. Please give examples of how you have exhibited these behaviours in your previous role(s). It is essential you address the criterion marked as (A) on your application form in the section for supporting information.

Be as specific as possible, we cannot guess or make assumptions, but will assess your application solely on the information provided. Try to provide evidence, by examples, where possible, of skills, knowledge and experience contained in this person specification.