



Prevent Duty

Status:	Approved
Approval date:	August 2023
Review date:	July 2024
Audience:	Public, Staff, Students
Responsible person:	Head of Institution / Director of Student Support & Experience
Approved by:	Senior Leadership Team

1. Introduction

The purpose of this document is to demonstrate the Academy of Live Technology's clear understanding of its Prevent Duty responsibilities. Providing a concise, transparent, and effective procedural response to potential referrals to the Channel process required if concerns are raised about the students affiliated with the institution.

Under Section 26 of the Counterterrorism and Security Act 2015, the Academy of Live Technology is under a duty to 'have due regard to the need to prevent people from being drawn into terrorism'. This is known as the 'Prevent Duty.' The Academy of Live Technology is committed to ensuring that it remains a safe, nurturing, and inclusive environment for teaching, learning and research, in accordance with its Equality, Diversity & Inclusion Policy. It is in this context that the Academy of Live Technology will seek to meet its obligations under the Prevent Duty; to ensure that vulnerable individuals within the student community are safeguarded from being drawn into terrorism and to respond appropriately to the ideological challenge of terrorism and the threat faced of its promotion.

The Academy of Live Technology has taken a risk-based approach to put appropriate measures in place at an institutional level to ensure that the risks of both staff and students of being radicalised are minimised. Whilst ensuring our legal duties of upholding freedom of speech and academic freedom and promoting equality and diversity across the institution. This policy forms part of that approach.

2. Scope of this Policy

This policy applies to all staff and students at the Academy of Live Technology and is designed to help everyone understand their responsibilities around the Prevent Duty and provide transparent guidance about what to do if someone is at risk of being drawn into terrorism and who to contact.

3. Principles

3.1 Approach

Academy of Live Technology is committed to emboldening its culture of inclusivity within its study and working environment, through its principles of freedom of speech and academic freedom that underpin our educational institution. Academy of Live Technology understands that in seeking to comply with the Prevent Duty;

- No processes or mechanisms will be created for the express purpose of monitoring or reporting students. Existing policies and practices will be used to ensure the safety and wellbeing of the Academy's community.
- No referral of any student will be made to the authorities and/or Channel programme without the express permission of the Director of Student Support & Experience, following advice from the Senior Leadership Team.

3.2 Leadership

Academy of Live Technology approach is supported by the Academy of Live Technology Council (The Governing Body), the Head of Institution and the Senior Leadership Team. Following the approval of the policy and report, it will be presented to the Academy of Live Technology Council by the Prevent Lead. The Director of Student Support & Experience is identified as the Prevent Lead, responsible for ensuring that the Academy of Live Technology complies appropriately with the Prevent Duty. This is done in liaison with the regional Prevent Co-Ordinator. All West Yorkshire Police Prevent activity is coordinated by the Northeast Counter Terrorism Unit (NE CTU) under the direction of Regional Police Prevent coordinator and other key stakeholders within and beyond the institution.

In the instance that a referral is required through the Channel programme, the Head of Institution will be notified, and the referral made by the Director of Student Support & Experience.

3.3 Risk Assessment and Action Plan

Academy of Live Technology's Prevent Risk Assessment and Action Plan is reviewed and approved annually by the Academy of Live Technology Council. The Prevent Risk Assessment and Action Plan will be monitored on a termly basis by the Prevent Working Group, reporting to the Senior Leadership Team. Where any significant risk is identified, the Academy will consider what action might mitigate the impact/likelihood of that risk evolving and where necessary include it in its Prevent Risk Assessment and Action Plan.

3.4 External Speakers

Academy of Live Technology's Freedom of Speech, External Speakers and Events Code of Practice reflects the Prevent Duty. It sets out how the Academy will manage events on campus and the use of its premises whilst ensuring that it meets the different legal requirements, not least the duties under the Human Rights Act 1998 (Article 10), the Education (No. 2) Act 1986 and the Education Reform Act 1988 to secure freedom of speech and academic freedom within the law. The Code of Practice also covers events taking place off campus under the Academy of Live Technology's name.

The Academy of Live Technology recognises that to encourage terrorism and/or invite support from a proscribed terrorist organisation are both criminal offences and shall not provide a platform for these offences to be committed. The Academy will not host a particular speaker where the views being expressed, or likely to be expressed, constitute extremist views that risk drawing people into terrorism or are shared by terrorist groups. In such a circumstance, the event will not proceed except where the Academy deems that such a risk can be mitigated without cancellation of the event. Where the Academy is in any doubt that the risk cannot be mitigated it will exercise caution and may not allow the event to proceed.

3.5 Staff Training

The Academy of Live Technology recognises the importance of up-to-date training across all staff within the Academy. This training titled 'Preventing Radicalisation and Extremism in Education' ensures appropriate Prevent Duty awareness to ensure a consistent cross institutional understanding of:

- The background of the UK Government's Prevent Strategy
- The key terms that are used
- The Prevent Duty itself, which will help staff recognise and identify those students who are potentially vulnerable of being drawn into terrorism, extremism, and potential signs of the development towards radicalisation; and
- What appropriate action to take in response to safeguard vulnerable students
- How to manage and escalate concerns promptly to the identified Prevent Leads, outlined within this policy, within the institution.

The Academy of Live Technology is committed to providing appropriate Prevent awareness training at all levels, in liaison with its Regional Prevent Co-Ordinator. Training arrangements shall be reviewed annually in line with the Prevent Duty Risk Assessment and Action Plan.

3.6 Welfare

Student welfare is a priority for the institution to facilitate greater chances of academic and working success. Therefore, wellbeing support is available to Academy of Live Technology students in a variety of ways with specialist support being available through the Student Support team. This includes but is not limited to; referrals for counselling and psychotherapy support through Health Assured Student Assistance Program, dedicated bookable appointments with Student Support team and regular wellbeing drop-ins in for advice, guidance, and day to day support.

3.7 IT Security

Academy of Live Technology considers it unacceptable for its IT networks to be used in any way that supports, promotes, or facilitates radicalisation, extremism, and terrorism. The Academy has specifically referenced its statutory Prevent Duty in its relevant IT policies and will keep under regular review the use of filters as a means of restricting access to harmful content as part of its risk assessment process. Additionally, students will have individually allocated institution login details when accessing onsite online resources and the internet, which can identify and recognise the source of any promotion of extremist ideologies that promote terrorism or radicalisation from a designated user.

3.8. Information Sharing

The Academy of Live Technology is aware of the Channel process and of the opportunities for informal and formal sharing of information with relevant authorities. We will use these when we consider it is necessary and appropriate to do so in the interests of preventing people from being drawn into terrorism and extremism. Information sharing will only take place with external authorities when this is consistent with the provisions of the Data Protection Act, 2018 and in accordance with UK GDPR (General Data Protection Regulations) regulations.

3.9 Communications

We will not permit material supporting terrorism or extremist ideologies to be displayed within Academy of Live Technology campus and wider Production Park premises and will remove any such material if it is found, immediately. We will ensure that the Academy of Live Technology's printed and electronic communications (including its website) do not contain or support extremist content or material likely to encourage terrorism. An investigation will immediately take place if any such instances are raised, and the Senior Leadership Team notified of its progress and outcome. It is acknowledged that there will be legitimate reasons to display materials relating to terrorism as part of genuine academic teaching, research and raising awareness activities.

4. Referral of Concerns Regarding Radicalisation

Any member of the Academy of Live Technology community (student or staff member) may identify and raise concerns about a student or staff member potentially being drawn into extremism based on information received or behaviour observed. A referral can be made by either completing the Prevent Referral Form or directly to the relevant member of staff or department.

It is important that such concerns can be shared in a safe and supportive environment to enable concerns to be investigated and an appropriate intervention to be developed, if required. It is equally important that assumptions are not made based on information received, and that referrals are investigated thoroughly and fairly. There is no single way to identify who is likely to be vulnerable to being drawn into terrorism and it is not the referrer's responsibility to determine whether there is a genuine risk or to challenge the individual about potential concerns.

All matters of concern relating to a student should be communicated to the Director of Student Support and Experience, the Academy's Designated Safeguarding Lead. If a concern is raised about a member of staff, this should be communicated to the Human Resources department.

After a concern has been raised, the next stage would be for the appropriate members of staff to carry out a review of the concerns raised; the purpose of such a review would be to clarify the concerns and any relevant circumstances. A decision will be made about the next stage based on the outcome of the review. There are three likely outcomes:

1. **No further action is required** under this policy. In this case a confidential record of the case will be kept on the student record system or by Human Resources (as appropriate).

2. **Internal action is required.** The appropriate intervention will be determined by agreement between relevant staff members, which should be supportive in nature. As above, a confidential record will be kept.
3. **An external referral is required.** Depending on the nature of the concern, a police gateway assessment will determine if the referral needs to be discussed at a multi-agency meeting. Should this be deemed necessary, a referral shall be made to the Channel programme (a multi-agency panel established as part of the Prevent agenda to identify and provide support to individuals who are at risk of being drawn into terrorism).

A confidential record of all external referrals made under this policy will be kept. In reaching any decision about external referral, Academy of Live Technology will have regard to its obligations under its Data Protection Policy and the Data Protection Principles contained in it. Concerns will only be shared externally where there is clear and compelling evidence of a requirement to do so, in compliance with UK GDPR regulations.